
Pre-Occupancy Representative

Surrey, BC

Post Date: 5/31/2018
Close Date: 6/22/2018
Region: B.C. Region
Job Type: Full-Time

Posting Number: [Click here to enter text.](#)
Number of Positions: 1
Reports to: Site Superintendent

Position Overview:

Foxridge Homes is a single-family business unit of Qualico and we are seeking a Pre-Occupancy Representative to join our team.

Reporting to the Site Superintendent, the Pre-Occupancy Representative collaborates with the Construction team in the following ways.

Key Accountabilities:

- Assist with supervision of all finishing trades, suppliers and site personnel.
- Assist Finishing Superintendent/Site Superintendent with the maintenance of the construction/finishing schedule.
- Ensure accuracy of all installations and completions with sub-trades.
- Produce deficiency lists for distribution and action by trades prior to the walkthrough.
- Repair deficiencies in home prior to walkthrough, including but not limited to installation of appliances, cleaning, silicone caulking.
- Call and keep track of trades as per the construction/finishing schedule.

Education & Qualifications:

- High school diploma or equivalent required.
- 3 years' minimum experience required in deficiency repair for new home developments.
- Corporate Builder-Developer experience would be considered an asset.
- Proficiency with Microsoft Office.
- Ability to work in a fast paced environment, and work independently to meet deadlines with limited supervision.

Working Conditions:

This position works primarily on a construction site during regular business hours. Travel to the local branch office may be required on an infrequent basis.



EMPLOYMENT OPPORTUNITY

It is Qualico practice to request a criminal record check prior to finalizing the appointment of successful candidates.

About Foxridge Homes:

The team at Foxridge Homes understands the importance of having a home that not only meets the needs and lifestyles of today's families but strives to make your dream home a reality by offering distinct, well-designed floor plans, exceptional value and an unsurpassed customer experience now and for years to come. Foxridge Homes operates in Winnipeg, Fort McMurray and in the lower mainland of Vancouver where the company is the largest single-family house builder. Foxridge Homes is a single-family business unit of Qualico.

About Qualico:

Qualico is a fully integrated real estate development company with offices in Winnipeg, Calgary, Edmonton, Vancouver, Regina, Saskatoon and Austin, Texas.

Since its inception in 1951, the company's activities span the entire real estate spectrum and include residential land acquisition and development, single and multi-family home divisions, commercial and industrial development, property management, concrete ready mix, building supply and manufacturing divisions.

At Qualico our people make the difference. We offer competitive compensation packages including group benefits and company matching RRSP programs.

How to Apply:

Interested Applicants are encouraged to submit their cover letter and resume to careers.vancouver@qualico.com by 4:00 pm on June 22, 2018.